



## Job details

### Key Stage 2 Teacher from January 2024

Thank you for your interest in this post and we look forward to receiving your application. This is an exciting opportunity for someone to join our school. We are looking for someone who:

- Is passionate about high quality teaching and learning
- Offers inspirational and caring guidance for young people
- Works collaboratively, asks questions, and is keen to learn

You will need to have the commitment and enthusiasm to be part of a lively, well managed and successful team. The staff in the Junior School enjoy their work and strive to deliver interesting and stimulating lessons. There is a supportive climate in which there is much cooperation, resulting in detailed schemes of work and excellent resources.

The successful candidate will be given full support and will be encouraged to engage in further professional development which we believe will benefit both the individual and the school. The successful applicant is likely to be a form tutor. Applications from ECTs are welcomed.

This document contains information about the department, the job description and the person specification.

Visit our website <http://www.raa-school.co.uk/> for more information about the school and <http://www.raa-school.co.uk/vacancies.asp> to apply for the role.

Candidates selected for interview will be informed by telephone and email. We do not generally contact candidates who are not shortlisted.

*Thank you for taking the time to complete your application.*



Ambition



Courage



Integrity



Respect

## Current Information on the Junior school

### Class Arrangement

Year 3	1 Class
Year 4	1 Class
Year 5	2 Classes
Year 6	2 Classes

Children are taught in the junior classes and they access senior facilities for the following subjects Science, ICT, DT, Food Tech, Music, Drama and MFL.

### Staffing

Shaun Greenwood	Head of Junior School & Maths teacher
James Leoffeler	Deputy Head of Juniors & KS2 teacher
Mark Cooper	Literacy Coordinator & KS2 teacher
Megan Spencer	KS2 SEN Coordinator, KS2 Humanities Coordinator & KS2 teacher
Hannah Healey	Literacy Coordinator & KS2 teacher
Sarah Yates	Science Coordinator & KS2 teacher
Alex Mitsis	Numeracy Coordinator & KS2 teacher
Emma Tingley	PSHE Coordinator & KS2 teacher
Nikki Chambers	Senior Learning Coach
Jo-Ann Harvey	Senior Learning Coach & speech and language therapist
Tammy Cross	Learning Coach
Sue Oldcorn	Learning Coach
Val McDaniel	Learning Coach
Katie Pradas	Office Administrator



Ambition



Courage



Integrity



Respect

# Job Description



---

**Job Title:** Key Stage 2 Teacher – Full Time (Maternity Cover)

**Hourly Pay Rate:** UPS/MPR

**Accountable to:** Head of Junior School

**Start date:** January 2024

---

## The Role

To carry out the duties of the Teacher in accordance with the Teachers Pay and Conditions Document and other relevant statutory provisions.

## Key responsibilities

- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils, incorporating the Primary Framework requirements and in line with the curriculum policies of the school.
- To facilitate, support and monitor the overall progress and development of a designated group of pupils.
- To foster a positive learning environment and educational experience which provides students with the opportunity to fulfil their individual potential.
- To share in the development of the school curriculum, courses of study, teaching materials, teaching programmes, methods of teaching and assessment and their review.
- To support and contribute to the school's responsibility for safeguarding children.
- Directing and supervising the work of Teaching Assistants
- Co-operation and liaison with other professionals, including fellow staff and colleagues from external agencies (for example, specialist teachers from support services, health professionals and social workers).

## Teaching and Learning

- To teach pupils in the assigned groups according to their educational needs, including the setting and marking of work to be carried out by the students in school and elsewhere.
- To assess, record and report on the attendance, progress, development and attainment of assigned pupils and keep such records as are required by the school's systems.
- To ensure a high-quality learning experience for pupils, which meets internal and external quality standards
- To use a variety of delivery methods, appropriate to students' learning styles and the varying demands of the curriculum
- To provide a positive, conducive and safe learning environment, encouraging high standards in punctuality, presentation of work and relationships.
- To set high expectations for pupils' behaviour and maintain a good standard of discipline through well focused teaching, fostering positive relationships and implementing the school's behaviour policy.



Ambition



Courage



Integrity



Respect

The tasks expected of the Class Teacher are the following in combination with dedicated time to address some of the tasks.

- To be responsible for the co-ordination of an area(s) of the school curriculum, including ensuring a relevant and appropriate curriculum policy is produced and reviewed, according to the school's schedule, and is complimented by associated schemes of work. (not applicable for NQTs)
- To monitor and evaluate learning within the curriculum area(s) in line with the school's monitoring cycle. (This may include observation or use other approaches, work sampling, planning, review etc).
- To collate and analyse information relating to the standards achieved in the curriculum area. The responsibility for these standards lies with the Leadership Team.
- To ensure there are the resources necessary to deliver the curriculum area(s) and allocate accordingly, within an allocated budget.
- To advise and support other members of staff on the content and delivery of the curriculum area(s).
- To contribute to the formulation and evaluation of the school's assessment practice in relation to the area(s) of the curriculum for which lead responsibility is held.

#### **Other**

- To support and adhere to the school's quality assurance procedures.
- To communicate effectively with parents of pupils and with persons or bodies outside the school who are concerned with the welfare of students, after consultation with appropriate staff.
- To contribute to the personal, social, health, citizenship and enterprise education of pupils according to school policy.
- To work as a member of a designated team and contribute positively to effective working relationships within the school.
- To actively engage in performance management.
- To contribute to the formulation and implementation of the School Improvement Plan and associated action plans, as appropriate.
- To contribute to the overall ethos and aims of the school
- To be aware of and comply with policies and procedures relating to child protection, health, safety and security and confidentiality, reporting all concerns to an appropriate person
- To actively pursue own personal and professional development.



Ambition



Courage



Integrity



Respect

**Person Specification: KS2 teacher**

Criteria	Essential	Desirable
Qualifications	<ul style="list-style-type: none"><li>• Good Honours Degree in a relevant subject</li><li>• Recognised Teaching Qualification</li></ul>	<ul style="list-style-type: none"><li>• Additional qualifications/ training</li></ul>
Experience		<ul style="list-style-type: none"><li>• Experience of leading and developing others</li><li>• Experience in teaching KS1 or KS2 phonics</li></ul>
Teaching and Learning	<ul style="list-style-type: none"><li>• Excellent classroom practitioner</li><li>• Commitment to regular and on-going professional development</li></ul>	
Personal	<ul style="list-style-type: none"><li>• Good communication, planning and organisational skills</li><li>• Hardworking</li><li>• Enthusiastic</li><li>• Resilient</li><li>• A strong team player</li><li>• Good sense of humour</li></ul>	

The Royal Alexandra and Albert School is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post if successful, including an Enhanced DBS check. Staff must be aware of and comply with policies and procedures relating to child protection, health and safety regulations, security and confidentiality, reporting all concerns as appropriate. This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020.

**Ambition****Courage****Integrity****Respect**